



Job Documentation	
<b>JOB TITLE:</b> Registered Nurse	<b>JOB CODE:</b>
<b>DEPARTMENT:</b> Medical/Surgery	<b>STATUS:</b> Non-Exempt
<b>SUPERVISES:</b> N/A	<b>ADDENDUMS:</b> NA
<b>REPORTS TO:</b> Chief Nursing Officer	<b>EFFECTIVE DATE:</b> November 2020
	<b>REVISED ON:</b> TBD

## PRIMARY FUNCTIONS

The Occupational Health Nurse will provide professional support to employee health programs. Serves as a resource on employee health matters, reviewing such items as physicians' reports on employee health, and medical restrictions on employee work, pre-employment fit for duty evaluations. Ensures that all policies and procedures related to employees' health are up to date and are being followed at Chase County Community Hospital.

Complies with department and organization-wide policies, Critical Access Hospital requirements, Safety and Infection Control, all and Federal and State of Nebraska regulation related to the performance of CCCH operations and requirements of the Compliance Program. Participates in professional growth and development.

## QUALIFICATIONS

### Education and/or Experience

- Graduation from an accredited nursing program
- One (1) year experience in a clinic or Hospital setting preferred

### Certificates, Licensure, Registrations

- Current Nebraska License Practical Nurse/Registered Nursing license
- TNCC preferred

## GENERAL REQUIREMENTS

- Demonstrates commitment to the organizational mission, vision, and core values
- Maintains patient confidentiality at all times
- Evidence of good grooming, professional manner and conduct
- Ability to exercise professional judgment, courtesy, and professionalism in daily interactions with others
- Communicates effectively both orally and written to all disciplines



- Possesses ability to make independent decisions and changes
- Demonstrates teaching skills, understanding and language skills
- Exhibits excellent telephone and computer skills/knowledge
- Proper use of the EMR
- Serve as a role model to colleagues, students and other care providers
- Actively participate in continued learning opportunities and continued self-development pertinent to the duties of the job
- Able to operate all equipment correctly and safely
- Participate in QA programs, as needed
- Practices Standard Precautions
- Ability to sit, stand, bends and lift as job requires with the possibility of prolonged standing
- Able to adjust to frequent interruptions
- Risk of exposure to infectious waste and diseases
- Attends and participates in department designated meetings
- Able to perform other related duties as assigned

### **SIGNIFICANT DUTIES**

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- Assists employees who are injured or become ill at work
- Performs pre-employment Fit-For-Duty and health screening
- Conducts health clinics including blood pressure screening, diabetes testing, and immunization clinics
- Performs annual employee health follow-ups and testing
- Assists with company programs and committees concerning employees health
- Establishes and maintains employees' medical records
- Conducts inquiries on employee health or safety-related questions in collaboration with the Quality Risk Management
- Offers recommendations to department heads in matters of employees health concerns



Utilizes proper body mechanics, transfer/lifting techniques and appropriate equipment to minimize fall risk to patient and injury to self.

## Physical Demands Checklist

PHYSICAL DEMAND REQUIREMENTS						
PHYSICAL ACTIVITY	FREQUENCY					ADDITIONAL INFORMATION
	Never	Rarely <i>(0-25% of day)</i>	Occasionally <i>(26-50% of day)</i>	Frequently <i>(51-75% of day)</i>	Continuously <i>(76-100% of day)</i>	
Lift: light weight (0-20 lbs.)					X	
Lift: moderate weight (20-35 lbs.)				X		
Lift: heavy weight (35-50 lbs.)			X			
Walk				X		
Bend				X		
Stand				X		
Sit				X		
Drive		X				
Climb		X				
Squat/crouch				X		
Kneel		X				
Push				X		
Pull				X		
Write					X	
Reach					X	
Grip					X	
Crawl		X				
Vision/read						X
Talk/verbal skills						X
Hear						X
Feel/tactile					X	
Concentrate in distracting environment					X	



## SIGNATURES

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This job description has been approved by all levels of management.

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Manager

Date

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HR

Date

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

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Employee

Date